

BOURNES OF LONDON LIMITED



Health and Safety Policy Statement

The Health and Safety at Work etc. Act 1974 imposes a statutory duty on Bournes of London Ltd. To ensure, in so far as is reasonably practicable, the health, safety and welfare of its employees whilst at work and others who may be affected by the work.

Our employees also have a duty to take care of themselves and others that may be affected by their acts or omissions.

To enable these duties to be carried out, it is our intent to ensure that responsibilities for health and safety matters are effectively assigned, accepted and fulfilled within the Company.

Therefore Bournes of London Ltd. will, in so far as is reasonably practicable, ensure that:

- Adequate resources, both financial and otherwise, are assigned to ensure the proper provision for health and safety at work
- Risk assessments are carried out and periodically reviewed.
- Systems of work that are safe and without risks to health are established and followed.
- Arrangements are made and complied with for the safe use, handling, storage and transport of articles and substances for use at work.
- Employees are provided with such information, instruction, training and supervision as is necessary to secure their safety and health at work and the safety of others who may be affected by their actions. Training will include induction, work practices, plant and equipment training as necessary and any required to meet current legislation as it applies to our undertaking.
- Where appropriate health surveillance will be provided for employees.
- Plant, and work equipment is provided and maintained in a safe condition and without risks to health.
- Employees' working environment is safe and without risks to health and that adequate arrangements are made for their welfare whilst at work.
- Employees' place of work is safe and provided with adequate means of access and egress.
- Monitoring activities are undertaken to maintain agreed standards.
- Arrangements are in place for effective employee consultation regarding health, safety and welfare matters.
- Bournes of London Ltd. to assist in applying the provisions of health and safety law retains a competent person.
- The health and safety policy and procedures will be reviewed in order to reflect changes in legislation or work practices and at least annually and amended as necessary.

The Company requires all employees when at work to:

- Take reasonable care for the health and safety of themselves and others that may be affected by their acts or omissions at work.
- Co-operate with Bournes of London Ltd. in its statutory duties.
- Not interfere with or misuse anything provided in the interest of health and safety.

Signed:

Name: **Mr. James Noakes**

Position: **Managing Director**

Date: **1st June 2009**